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April 9, 2015

Addendum No. 1
to
Invitation For Bid
Clipper® Site Preparation Services
101 Operators
dated March 18, 2015

Dear Bidder:

This letter is Addendum No. 1 to the Invitation for Bid (IFB) for Clipper® Site Preparation Services - 101 Operators dated March 18, 2015. Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The IFB is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>		
1.	IFB, <u>Bidder Selection Timetable</u> , Page 5	Mandatory Pre-Bid Site Inspections:		Related Bid Form
		Thursday, March 26, 2015	Start: 1:30 p.m.:	
		Location #1	Santa Rosa CityBus Bus Yard: 55 Stony Point Rd., Santa Rosa, CA 95401	B-2
		Location #2	Sonoma County Transit Bus Yard: 355 West Robles Ave., Santa Rosa, CA 95407	B-3
		Location #3	Petaluma City Transit Bus Yard: 555 N McDowell Blvd., Petaluma, CA 94954	B-1
		4:00 p.m., Thursday, April, 2, 2015	Closing date & time of request for clarifications and exceptions	

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>		
1. (cont'd)	IFB, <u>Bidder Selection Timetable</u> , Page 5	<p>4:00 p.m., Thursday, April 9, 2015 <i>Wednesday, April 15, 2015</i></p>	<p>Closing date & time for receipt of bids & bid opening</p>	
		<p>Tuesday, April 15 21, 2015</p>	<p>Issuance of Purchase Order</p>	
2.	IFB, Appendix A-1, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.1.1, Rack Space, Paragraph 1	<p>3.1.1 Rack Space At each bus facility, the Successful Bidder will <i>shall</i> provide 6 Rack Unit (RU) spaces, <i>in a 24U Rack with a 19-inch rack frame, on wheels</i>, for the Clipper® equipment. This space shall be in an enclosure or area that provides a temperature controlled environment between 50° to 95°F. The dust particle count must be within acceptable standards for a business office. The rack space is required for:</p>		
3.	IFB, Appendix A-1, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.2.1, Network, Paragraph 1	<p>3.2.1 Network Successful Bidder shall provide a network connection between the rack and the wireless access point installation location(s). <i>Successful Bidder is required to conform to existing outdoor wiring methods at each project site. At the Petaluma City Transit site conduit outside of the building is an accepted practice however the conduit shall be secured above the awning and placed against the awning and the edge of the building.</i></p>		
4.	IFB, Appendix A-1, Scope of Work and Specifications, Section 4, Operator Facilities, Sub Item 4.1.2, Ticket Office Terminal	<p>4.1.2 Ticket Office Terminal The TOT will <i>shall</i> be installed in the front office and will <i>shall</i> require a 2' x 2' area to install the computer and peripherals.</p> <p>An analog phone line must be provided for the TOT.</p> <p>Network cabling between the server and TOT will be needed.</p> <p><i>Since the TOT location is not a permanent desk, the Successful Bidder shall run extension cables for power, network and analog phone line between the wall and the desk, using a commercial grade wire cover as shown at http://www.cableorganizer.com/clubsaver/, or an approved equivalent.</i></p>		
5.	IFB, Appendix A-1, Scope of Work and Specifications, Figure 4.3 Petaluma Operator Site Preparation Tasks, Row 3, Provide	<p>Provide Network to Rack</p>	<p>Inside cabinet or on frame</p>	<ul style="list-style-type: none"> • Provide network connection between MPOE and the rack cabinet or frame. <i>Since the MPOE is in a different location and conduits are not pull able, the Successful Bidder shall extend the T1 circuit to the</i>

	Network to Rack, Bullet 1		<p><i>server room as needed to allow for placement of the T1 equipment within the server room.</i></p> <ul style="list-style-type: none"> • Terminate with a RJ45 plug with at least 6ft. of slack
6.	IFB, Letter of Invitation, Scope Work and Payment Schedule, Site Location Table, Page 4, 2 nd & 3 rd Column, Row 3	<p><i>1) Santa Rosa CityBus Bus Yard and 2) City Hall</i></p>	<p><i>1) 55 Stony Point Rd., Santa Rosa, CA 95401</i></p> <p><i>2) 100 Santa Rosa Ave., Santa Rosa, CA 95401</i></p>
7.	IFB, Appendix A, Scope of Work, Page 11, Row 3, Columns 2 & 3	<p><i>1) Santa Rosa CityBus Bus Yard and 2) City Hall</i></p>	<p><i>1) 55 Stony Point Rd., Santa Rosa, CA 95401</i></p> <p><i>2) 100 Santa Rosa Ave., Santa Rosa, CA 95401</i></p>
8.	IFB Appendix A-2, Cover Page	<p>Appendix A-2</p> <p>Scope of Work and Specifications</p> <p>Santa Rosa CityBus</p> <p>55 Stony Point Rd., Santa Rosa, CA 95401</p> <p>City Hall</p> <p>100 Santa Rosa Ave., Santa Rosa, CA 95401</p>	
9.	IFB, Appendix A-2, Scope of Work and Specifications, Section 1, Introduction, Sub Item 1.1, Purpose	<p>1.1 Purpose</p> <p>This document provides the necessary site preparation information for the phase III rollout of the 101 Corridor operator (Santa Rosa CityBus) bus and customer service sites. This document identifies the responsibilities of the Successful Bidder. Responsibilities are outlined in Section 2 of this document.</p> <p>This document contains information outlining the site preparation requirements for the following facilities:</p> <ul style="list-style-type: none"> • Santa Rosa CityBus <ul style="list-style-type: none"> ○ Bus Yard – 55 Stony Pt. Rd. Santa Rosa, CA 95401 ○ City Hall – 100 Santa Rosa Ave., Santa Rosa, CA 95401 	
10.	IFB, Appendix A-2, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.2.1, Network, Paragraph 1	<p>3.2.1 Network</p> <p>Successful Bidder shall provide a network connection between the rack and the wireless access point installation location(s). <i>Where there is no access to the ceiling of the fuel island between the island columns and the outside edge, approximately 20 feet, the Successful Bidder shall run exposed conduit.</i></p>	
11.	IFB, Appendix A-2, Scope of Work and Specifications,	<p>3.4.3 Telephone</p> <p>The TOT requires an analog telephone line in order to handle any credit/debit transactions. The analog line may be shared</p>	

	Section 3, Site Preparation, Sub Item 3.4.3, Telephone	with another credit card machine as long as the line is dedicated to the processing of credit/debit transactions. Phone line is to be terminated in a box or wall plate within three feet of the TOT. <i>If the line will be split with an existing circuit for credit/debit transactions, the Successful Bidder shall convert existing outlet into a dual jack rather using a simple Y adapter.</i>	
12.	IFB, Appendix A-2, Scope of Work and Specifications, Section 4 Operator Facilities, Sub Item 4.1.2, Ticket Office Terminal	<p>4.1.2 Ticket Office Terminal The TOT location will <i>shall</i> be inside the front office, verified by the operator. <i>The TOT location shall be at City Hall, 100 Santa Rosa Ave., Santa Rosa, CA 95401.</i> The TOT will <i>shall</i> require a 2' x 2' area to install the computer and peripherals. An analog phone line must be provided for the TOT by the Successful Bidder. A solution for networking between the server and TOT is to be provided by the Successful Bidder.</p>	
13.	IFB, Appendix B-2, Bid Form Title	<p>APPENDIX B-2 Bid Form Santa Rosa CityBus - 55 Stony Point Rd., Santa Rosa, CA 95401 City Hall – 100 Santa Rosa Ave., Santa Rosa, CA 95401</p>	
14.	IFB, Appendix B-2, Bid Form, Total Price	11.	<p>Provide all work to perform Bus Yard Site Preparation Services at Santa Rosa CityBus, located at 55 Stony Point Rd., Santa Rosa CA 95401 <i>and City Hall, located at 100 Santa Rosa Ave., Santa Rosa, CA 95401</i>, as per this IFB, dated March 18, 2015, and any subsequent Addenda.</p>
15.	IFB, Appendix A-3, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.1.1, Rack Space, Paragraph 1		<p>3.1.1 Rack Space At each bus facility, the Successful Bidder will <i>shall</i> provide 6 Rack Unit (RU) spaces, <i>to be located in the bus yard money room</i>, in a 19-inch rack frame, for the Clipper® equipment. This space shall be in an enclosure or area that provides a temperature controlled environment between 50° to 95°F. The dust particle count must be within acceptable standards for a business office. The rack space is required for:</p>
16.	IFB, Appendix A-3, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.3.1, Physical Mounting, last Paragraph		<p>3.3.1 Physical Mounting In the event the wall mount is used, a piece of Unistrut should be mounted between 12 and 18 inches under the access point to give an antenna mounting location. <i>For the Access Point #3, as shown in Figure 4-3, the Successful Bidder shall use the existing Unistrut for mounting rather than drill into the heavy steel beam for an additional Unistrut.</i></p>

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The remaining provisions of the IFB remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence.

A Questions and Answers document is attached to this Addendum.

Any questions concerning this Addendum to the IFB should be directed to Michele Gillaspie, Project Manager, at (510) 817-5718 or clipperprocurements@mtc.ca.gov.

Sincerely,



Andrew B. Fremier
Deputy Executive Director, Operations

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Addendum 1_QA final.docx

**QUESTION & ANSWER DOCUMENT #1, DATED 04/09/2015
TO INVITATION FOR BID (IFB)
FOR CLIPPER® SITE PREPARATION SERVICES - 101 OPERATORS,
DATED MARCH 18, 2015**

**FOR QUESTIONS RECEIVED FROM MANDATORY PRE-BID SITE WALK THROUGHS
HELD ON MARCH 26, 2015 AND
OTHER QUESTIONS SUBMITTED**

Q1: For IFB Appendix A-1 and Bid Form B-1, Section 3, Site Preparation, Sub Item 3.1.1, Rack Space, please provide direction on what type of rack to use. The operator has two options a floor rack enclosure with casters that is movable or to replace their existing wall rack and move their equipment to the new wall rack (which will require downtime). Our preference would be to use a movable enclosure, is that acceptable?

A1: See Addendum #1, Item #2.

Q2: IFB Appendix A-1, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.2.1, Network, we would like to run conduit on outside of the building along the top of the awning. Is that acceptable?

A2: Approved, see Addendum #1, Item #3

Q3: For IFB Appendix A-1, Section 4, Operator Facilities, Sub Item 4.1.2 Ticket Office Terminal (TOT) and Bid Form B-1, Petaluma City Transit, the TOT location is not a permanent desk. We would like permission to run extension cables for power/network/phone and use a wire cover between the wall and desk to prevent tripping.

A3: Approved, see Addendum #1, Item #4.

Q4: IFB Appendix A-1, Scope of Work and Specifications, Figure 4-3, Petaluma Operator Site Preparation Tasks, Row 3, Provide Network to Rack calls for Bidder to provide a network connection between the MPOE and the rack cabinet or frame. The MPOE is in another location and conduits do not appear to be pull able. We would like to extend the T1 circuit (if needed) to the server room so the T1 equipment can be placed there?

A4: Approved, See Addendum #1, Item #5.

Q5: Per IFB Appendix A-1, Scope of Work and Specifications, the TOT requires an analog telephone line in order to handle any credit/debit transactions. Does the operator have an unused Analog phone number that we can use for TOT?

A5: Yes, an Analog phone number will be made available. The analog line may be shared with another credit card machine as long as the line is dedicated to the processing of credit/debit transactions.

Q6: The pre-bid site walk of the Santa Rosa project site uncovered that the TOT preparation work called for in IFB Appendix A-2, Section 4, Operator Facilities, Sub Item 4.1.2 Ticket Office Terminal is located at Santa Rosa City Hall not Santa Rosa City Transit Bus Yard. Has Cubic been notified that they will need an additional switch and ASA for the City Hall tot site?

A6: All stakeholders have been notified. See Addendum #1, Item #6, #7, #8, #9, #12, #13 and #14 for updates to relevant sections of the IFB, including Appendix A-2 and Appendix B-2.

Q7: Per IFB Appendix A-2, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.2.1 Network, we request the following changes: 1) To eliminate the need of pulling out the light fixtures on the fuel island, can we run exposed conduit on the ceiling to the AP location if we are unable to pull thru the void between the roof and ceiling? 2) If no to #1, at a minimum can we use conduit the last 20' from the fuel Island columns to the outside edge if there is no access?

A7: 1) Denied. The Bidders are required to conform to existing outdoor wiring methods at each project site. The existing conduit is run through the pillars and roof of the fuel island therefore no exposed conduit can be seen. For this reason, conduit needs to run through the roof.
2) Approved, see Addendum #1, Item #10.

Q8: Per IFB Appendix A-2, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.4.3 Telephone, can we use a splitter under the desk where the TOT is going to split the existing credit card machine dedicated circuit?

A8: Approved, see Addendum #1, Item #11.

Q9: During the site walk through the Santa Rosa City Transit Operator indicated a potential desire to relocate the GFI computer, will IFB Appendix A-2, Scope of Work and Specifications be expanded to include this change and will Bidder be including the cost of the 25ft GFI cable for the customer's equipment move? If so please provide the cost, if not please let us know who will be providing that cable so we can install it when we move the equipment

A9: No, the GFI computer cannot be relocated therefore no additional services will be needed

Q10: Per IFB Appendix A-3, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.1.1 Rack Space, which location will we be using for the server rack, the money room or existing server location?

A10: See Addendum #1, Item #15.

Q11: Per IFB Appendix A-3, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.2.3 Physical Mounting, can we use the existing bridge pole on the main building for our wireless bridge?

A11: Denied, the existing bridge pole would not provide a dedicated resource for the Clipper data.

Q12: Per IFB Appendix A-3, Scope of Work and Specifications, the TOT requires an analog telephone line in order to handle any credit/debit transactions. Does the operator have an unused Analog phone number that we can use for TOT?

A12: Yes, an Analog phone number will be made available. The analog line may be shared with another credit card machine as long as the line is dedicated to the processing of credit/debit transactions.

Q13: Per IFB Appendix A-3, Scope of Work and Specifications, Section 3, Site Preparation, Sub Item 3.3.1 Physical Mounting, for AP #3 we would like to use the existing Unistrut to hang the mounting for the AP from will this be acceptable or do we need to drill the heavy steel beam?

A13: Approved, see Addendum #1, Item #16.