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February 5, 2015

Addendum No. 5
REQUEST FOR BEST AND FINAL OFFER

to

Request for Proposal

Next Generation Clipper® System Consultant Support

dated September 30, 2014,

**as amended October 9, 2014, October 28, 2014, October 31, 2014
and November 7, 2014**

Dear Proposer:

The Metropolitan Transportation Commission (MTC) requests your firm to submit a Best and Final Offer (BAFO) to act as the Next Generation Clipper® System Consultant, as described in the Request for Proposal dated September 30, 2014, as amended by Addendum No. 1, dated October 9, 2014, Addendum No. 2, dated October 28, 2014, Addendum No. 3, dated October 31, 2014, and Addendum No. 4, dated November 7, 2014 (collectively "RFP"). Your BAFO should be based on the revisions to the RFP described in this Addendum No. 5, taking into consideration also the discussions held with MTC's evaluation panel and the list of questions provided as an attachment to this Addendum. Exceptions to the provisions in this Request for BAFO shall render proposals conditional and shall be grounds for rejection.

BAFO Format and Due Date

Your BAFO must include the following:

- "Red-lined" revised proposal, with all changes to your original proposal indicated by revision text or strike-out. Please submit ten (10) bound copies and one electronic copy in Word;
- Revised proposal (BAFO) with all changes accepted. Please submit one (1) unbound original BAFO and one electronic copy in Word.

You may, in addition and at your option, provide a summary of, or a key to, major substantive changes. Your BAFO should include a statement that it is a binding offer for one hundred twenty (120) days from the submission of the BAFO. Please submit your BAFO to the following address:

Metropolitan Transportation Commission
 Attention: Derek Toups
 101 8th Street, 3rd Floor Receptionist
 Oakland, CA 94607

Your BAFO must be received by 4:00 p.m., PST, on Thursday, February 19, 2015. BAFOs received after that date and time will not be considered.

There is one attachment to this addendum:

- Attachment #1: Questions

This addendum modifies the RFP as follows. Where text is revised, deleted text is shown in strike-through format; added text is *italicized and underlined*.

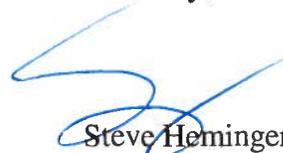
<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>	
1.	RFP, Section V, <u>Consultant Selection Timetable</u> , Page 4	10:00 a.m. on October 8, 2014	Proposers' Conference, at 101 8 th Street, Oakland, CA 94607, Fishbowl conference room
		5:00 p.m. on October 15, 2014	Closing date/time for receipt of requests for modifications/exceptions
		No later than three (3) working days prior to the date proposals are due.	Deadline for protesting RFP provisions
		4:00 p.m., December 4, 2014*	Closing date/time for receipt of proposals
		Week of January 5, 2015*	Interviews/Discussions (if held)
		4:00 p.m., February 19, 2015	<u>Date for receipt of Best and Final Offers</u>
		February 13 <u>March 13, 2015*</u>	MTC Operations Committee Approval
2.	RFP, Section VII, <u>Form of Proposal</u> , Paragraph D, Page 7	D. Overview and Summary [Not to exceed five (5) <u>eight (8)</u> pages total]	
3.	RFP, Section VII, <u>Form of Proposal</u> , Paragraph E, Page 7	E. Firm/Team Qualifications and Experience [Not to exceed eight (8) <u>ten (10)</u> pages total]	

4.	RFP, Section VII, <u>Form of Proposal</u> , Paragraph F, Page 7	<p>F. Staff Qualifications and Experience [Not to exceed four (4) <u>eight (8)</u> pages total, excluding resumes and organization chart]</p> <p>1. Identify key personnel (including subcontractor personnel) and summarize qualifications of the key personnel who would be expected to work on the project, their availability, and the location of the office from which they do most of their work. Staff qualifications should include: a one-paragraph description of relevant experience specific to the project, proposed role, length of work experience and areas of expertise. [Not to exceed two (2) <u>six (6)</u> pages]</p>
5.	RFP, Section VII, <u>Form of Proposal</u> , Paragraph G, Page 8	<p>G. Detailed Work Plan (Not to exceed 20 <u>30</u> pages total, excluding schedule)</p>
6.	RFP, Section VII, <u>Form of Proposal</u> , Paragraph I, Page 9	<p>I. Cost Proposal</p> <p>Based on the tasks and staffing plan described in response to G.1 and G.2, listed above, provide a breakdown of the expected expenditures of funds for each task in the Procurement and Implementation phases <u>ONLY</u> as described in <i>Appendix A, Scope of Work</i>. The budget should include, but is not limited to, a task budget and a line item budget with billing rates for both phases. <u><i>Do not include hours or cost for the Operations Support phase.</i></u></p>

The remaining provisions of the RFP, as amended by the previous Addenda, remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence.

Any questions concerning this Addendum to the RFP should be directed to Derek Toups, Project Manager, at ClipperProcurements@mtc.ca.gov.

Sincerely,



Steve Heminger
 Executive Director

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