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November 7, 2014

Addendum No. 4
to
Request for Proposals
Next Generation Clipper® System Consultant Support
dated September 30, 2014

Dear Consultant:

This letter is Addendum No. 4 to the Request for Proposals for Next Generation Clipper® System Consultant Support dated September 30, 2014, as amended by Addendum No. 1, dated October 9, 2014, Addendum No. 2, dated October 27, 2014, and Addendum No. 3, dated October 31, 2014 (collectively "RFP"). Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFP is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>	
1.	RFP, Cover letter, Proposal Due Date	Interested firms must submit an original and ten (10) copies, as well as one electronic PDF version (provided on USB drive) of their proposal by 4:00 p.m., Thursday, November 20, 2014 December 4, 2014 , in accordance with the instructions contained in the RFP.	
2.	RFP, Section V, Consultant Selection Timetable, Page 4	10:00 a.m. on October 8, 2014	Proposers' Conference, at 101 8 th Street, Oakland, CA 94607, Fishbowl conference room
		5:00 p.m. on October 15, 2014	Closing date/time for receipt of requests for modifications/exceptions
		No later than three (3) working days prior to the date proposals are due.	Deadline for protesting RFP provisions
		4:00 p.m., November 20 December 4, 2014*	Closing date/time for receipt of proposals
		Week of December 15, 2014 <i>January 5, 2015*</i>	Interviews/Discussions (if held)
		January 9 <i>February 13, 2015*</i>	MTC Operations Committee Approval

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
3.	RFP, Section VI, <u>Submittal of Proposals</u> , Page 5	Interested firms must submit an original and ten (10) hard copies of their proposal by 4:00 p.m., November 20, December 4, 2014.
4.	RFP, Section VII, Form of Proposal, Section I, Page 9	I. Cost Proposal [Not to exceed five (5) pages total]
5.	Part VII, Form of Proposal, Paragraph I, Cost Proposal, paragraph 3, Page 10	A line item budget should be submitted for both phases of the Project. The line item budget should present a breakdown of costs by cost categories, including billing rates for key personnel and job classifications. The line item budget should be set forth on the Cost Proposal Worksheet Form attached hereto as <i>Appendix B</i> to this RFP. A line item budget should also be submitted for proposed subconsultants with contracts estimated to exceed \$25,000. <i>MTC prefers the line item budget for such subconsultants to include the breakdown of costs by cost categories, as reflected in Appendix B; however, subconsultant budgets including only fully-loaded billing rates for key personnel and job classifications are acceptable. The level of detail provided by Proposers regarding subconsultant budgets will be factored into the evaluation of the Cost Effectiveness of the proposal.</i>

The remaining provisions of the RFP, as amended by the previous Addenda, remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence.

Any questions concerning this Addendum to the RFP should be directed to Derek Toups, Project Manager, at ClipperProcurements@mtc.ca.gov.

Sincerely,



Steve Heminger
 Executive Director

SH: dt:mg

ADDENDUM NO. 4, DATED NOVEMBER 7, 2014
 QUESTION AND ANSWER DOCUMENT NO. 2
 REQUESTS FOR CLARIFICATION, MODIFICATION, AND EXCEPTIONS
 C2 SYSTEM SUPPORT RFP DATED SEPTEMBER 30, 2014

	RFP REFERENCE	QUESTION	RESPONSE
1	Part VII, Form of Proposal, Paragraph I, Cost Proposal, paragraph 3, page 10	Question: In order to encourage competition and multidisciplinary teams, will MTC please waive the requirement to provide rate breakdowns for those subconsultants which do not contract with MTC and similar clients on the basis of "rate breakdowns"? Please clarify that such firms can propose fully loaded hourly rates.	<i>See Addendum No. 4, item 5.</i>
2	General	Also, please confirm that applicable, conforming changes may be made in the contract's (and subcontract) terms and conditions prior to execution.	<i>Without having a more detailed description of the changes being requested, MTC cannot provide a meaningful response to this question. The form of contract will be finalized based on the RFP, including any exceptions that are accepted and reflected in Addenda to the RFP. MTC does not guarantee response to or consideration of requests for clarifications or exceptions that are not requested timely. Please refer to Section IV, Section VI, paragraph 7, and Section IX. B.</i>
3	Section VII. Form of Proposal, Section I, Cost Proposal (Page 9)	In order to have adequate room to detail costs and assumptions, we request RFP be revised to delete page limitation for the cost proposal.	<i>See Addendum No. 4, Item 4.</i>