

AMY REIN WORTH, CHAIR  
Chair of MTC and BATA

July 23, 2014

BILL DODD, VICE CHAIR  
MTC Commissioner,  
Napa County and Cities

Addendum No. 1

FEDERAL GLOVER  
MTC Commissioner,  
Contra Costa County

To

REQUEST FOR PROPOSAL (RFP)

BAY AREA MANAGED LANES IMPLEMENTATION PLAN

SCOTT HAGGERTY  
MTC Commissioner,  
Alameda County

Dated June 27, 2014

Dear Consultant:

BIJAN SARTIPI  
MTC Commissioner,  
State Business, Transportation  
and Housing Agency

This letter is Addendum No. 1 to the Request for Proposal for Bay Area Managed Lanes Implementation Plan, dated June 27, 2014 (“RFP”). Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFP is revised as follows:

JIM SPERING  
MTC Commissioner,  
Solano County and Cities

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>	
1.	RFP, V. Consultant Selection Timetable, Pages 4–5	2:00 p.m., Tuesday, July 15, 2014	Proposers’ Conference, at 101 8 <sup>th</sup> Street, Oakland, CA 94607, Fishbowl Conference Room
		4:00 p.m., Tuesday, July 22, 2014	Closing date/time for receipt of requests for modifications/exceptions
		No later than three (3) working days prior to the date proposals are due.	Deadline for protesting RFP provisions
		<b>12:00 p.m., Friday, August 1, 2014*</b> <b>Thursday, August 14, 2014*</b>	<b>Closing date/time for receipt of proposals</b>
		<del>August 27, 2014*</del> <del>September 3, 2014*</del>	Interviews/Discussions (if held)
		<i>12:00 p.m., Wednesday, September 17, 2014*</i>	<i>Date for receipt of Best and Final Offers (if required)</i>
		<del>September 24, 2014*</del> <del>October 29, 2014*</del>	BAIFA Approval
		*Interview, award and approval dates are approximates and are subject to change before or after the closing date of the RFP.	
2.	RFP, VI. Submittal of Proposals, Item 1, Page 5	Interested firms must submit an original and seven (7) copies, as well as one electronic PDF version, of their proposal by <b>12:00 p.m. PDT, Friday, August 1, 2014</b> <b>Thursday, August 14, 2014.</b>	

STEVE HEMINGER  
Executive Director

ALIX BOCKELMAN  
Deputy Executive Director, Policy

ANDREW B. FREMIER  
Deputy Executive Director, Operations

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
3.	RFP, VII. <u>Form of Proposal</u> , A. <u>Transmittal Letter</u> , 2 <sup>nd</sup> sentence, Page 6	Proposals must include a transmittal letter signed by an official authorized to solicit business and enter into contracts for the firm and the name and telephone number of a contact person, if different from the signature. Indicate whether there are any conflicts of interest, actual or apparent, <i>as further described in Section IX. GENERAL CONDITIONS, subsection F of this RFP</i> , that would limit the Proposer's ability to provide the requested services and describe the plan for mitigating such conflicts. Acknowledge the receipt of any addendum to the RFP. Indicate that the Proposal is a firm offer to enter into a contract to perform work related to this RFP for a period of 180 days from the due date for Proposals.
4.	RFP, VII. <u>Form of Proposal</u> , F. <u>Qualifications and References</u> , Item 3	3. Provide a succinct description (one page maximum <i>for each project</i> ) of any previous projects similar to the services requested, indicating the project title, duration, budget, sponsoring agency and sponsor project manager, and roles played by individuals proposed for this project. Include the name of the agency for whom the work was performed, year performed, name of the contact person and their telephone number.
5.	RFP, VII. <u>Form of Proposal</u> , K. <u>Conflict of Interest</u> , 2 <sup>nd</sup> paragraph, Page 9	<b>A firm serving as the prime consultant for the BAIFA's Express Lanes Network Electronic Toll Services System Manager or Express Lanes Toll System Integrator or Express Lanes Program Management Consultant is not eligible to propose as the prime consultant for this Managed Lanes Implementation Plan project.</b>
6.	RFP, VIII. <u>Proposer Evaluation</u> , C. <u>Evaluation Panel and Evaluation Criteria</u> , Add New Subsection E. <u>Request for Best and Final Offer</u> , Page 11, Prior to the last paragraph before IX. General Conditions	<i>E. Request for Best and Final Offer</i>  <i>Following discussions, if held, proposers on the "short list" will be given the opportunity to revise their written proposals to address the concerns raised during discussions through issuance of Request for Best and Final Offer (BAFO). Following receipt of the BAFOs, the evaluation panel will evaluate the BAFOs against the evaluation criteria.</i>
7.	RFP, XI. <u>General Conditions</u> , F. <u>Conflict of Interest</u> , 1 <sup>st</sup> Paragraph, Page 14	<b>A firm serving as the prime consultant for the BAIFA's Express Lanes Network Electronic Toll Services System Manager or Express Lanes Toll System Integrator or Program Management Consultant is not eligible to propose as the prime consultant for this Managed Lanes Implementation Plan project.</b>

8.	RFP, IX. <u>General Conditions, F. Conflict of Interest</u> , 3rd Paragraph, Page 14	Whenever BAIFA is awarding a contract that involves the rendering of advice, it will consider whether there exists the potential for bias, because of other activities, relationships or contracts of the Proposer, <i>including, in this case, without limitation, activities, relationships or contracts of the Proposer or any member of the Proposer team relating to the Express Lanes Network (including, without limitation, activities, relationships or contracts with BAIFA or its Express Lanes partners: Caltrans, Alameda County Transportation Commission, and the Santa Clara Valley Transportation Authority)</i> , and if so, whether any potential bias can be mitigated acceptably by BAIFA and the Proposer. After award, the Consultant shall take all reasonable measures to preclude the existence or development of an organizational conflict of interest in connection with work performed under the agreement resulting from this and other BAIFA solicitations. An organizational conflict of interest occurs when, due to other activities, relationships, or contracts, a firm or person is unable, or potentially unable, to render impartial assistance or advice to BAIFA; a firm or person's objectivity in performing the contract work is or might be impaired; or a firm or person has an unfair competitive advantage in proposing for award of a contract as a result of information gained in performance of this or some other project.
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The remaining provisions of the RFP remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence.

Any questions concerning this addendum to the RFP should be directed to Ashley Nguyen, Project Manager, at (510) 817-5809 or [anguyen@mtc.ca.gov](mailto:anguyen@mtc.ca.gov).

Sincerely,



Andrew B. Fremier  
Deputy Executive Director, Operations

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