

Request for Proposals (RFP)
for
Workstation, Office, Public Space and Ancillary Furniture and Installation
for the
Regional Agency Headquarters Facility at 375 Beale Street, San Francisco, CA
dated January 17, 2014

Question and Answer Document #2

January 29, 2014

Question 1: Bullet 6, Item D, Key Personnel of Section VI, Form of Proposal of the RFP requests “Description of at least three (3) projects worked on in the past five years. Identify their specific role on each project.” Please clarify the requirements of the three (3) projects that must be included, are these the same project requirements included in Item E, Prior Projects of Section VI, Form of Proposal of the RFP.

Answer 1: No, the items requested in Bullet 6, Item D, Key Personnel and Item E, Prior Projects of Section VI, Form of Proposal of the RFP are not the same. However, the projects referenced may satisfy requirements in both sections. Proposers should submit references/projects that meet the requirements stated in both Item D and Item E of Section VI, Form of Proposal of the RFP.

Bullet 6 of Item D, Key Personnel of Section VI, Form of Proposal of the RFP requests description of any three (3) projects that the proposed individual has worked on in the past five years. It also requests Proposers identify the role held by the proposed personnel for that specific project.

Item E, Prior Projects of Section VI, Form of Proposal of the RFP requests that Proposers “Provide descriptions, narratives and photographs of at least three (3) projects completed by the proposed key personnel within the last ten (10) years that demonstrate the team’s ability to perform on the BAHA project. One project should demonstrate specific experience coordinating with General Contractor and construction trades, particularly electrical and data wiring sub-contractors. One example maybe of a project currently in progress; to be completed by 2015.”

Question 2: Appendix C-2 page 81, Contractor's Pollution Liability Insurance. If the manufacturer is the prime contractor, please clarify if this insurance will be required. This risk is not normally faced at our customer's locations.

Answer 2: BAHA’s Risk Manager determined pollution coverage was required to protect BAHA against improper disposal of shipping materials. As such, the prime contractor, regardless of whether it is the dealer or manufacturer must meet this insurance requirement.

Question 3: Can BAHA create a standardized pricing spreadsheet for all responders to use?

Answer 3: No, as per Item M, Pricing, in Section VI, Form of Proposal, Proposers are to “Provide outline specifications and line-item pricing for the solutions submitted in Item L, above. All information must be labeled and formatted to correspond to materials requested in Item L above.”

Question 4: Workstation Type One & Two: (Item 1D.1) - calls out a 42"W x 24"D guest seating with personal storage below. What is the desired drawer height? What is the overall desired seat height including cushion?

Answer 4: Height range for top cushion should be 15-16", desired interior / useable height of drawer should be 6" clear interior height.

Question 5: Workstation Type One & Two: (Item 1E) - central spine calls out to provide one 18"H slat tile. Should this tile be an integrated part of the panel "frame & tile" system, or can it be separately specified as an external mount slat tile which installs on top (proud) of the fabric tile?

Answer 5: Proposers should present options that they think is the strongest.

Question 6: Workstation Type One & Two: (Item 1E) - is there a preference regarding clear vs. frosted frameless glass?

Answer 6: Preference is for clear in the mock-up. Proposers should provide options for both clear and frosted glass in their submittals and clarify in the submission if there is any price difference between clear and frosted glass.

Question 7: Typical Private Office: (Item 3A) - calls out wall-tracked acoustical/ tackable surface panels (42W x 60H). May we specify wall-track to hang separate tackboards above and below the overhead storage? Does the tackboard acoustical panel have to extend up behind the overheads?

Answer 7: Please provide single panels at full dimensions requested. Specified storage cases are to hang over the face of panels.