



**BAY AREA TOLL AUTHORITY**  
 JOSEPH P. BORT METROCENTER  
 101 EIGHTH STREET, OAKLAND, CA 94607-4700  
 TEL 510.817.5700  
 TTY/TDD 510.817.5769  
 FAX 510.817.5848  
 EMAIL info@mtc.ca.gov  
 WEB www.mtc.ca.gov

ADRIENNE J. TISSIER, CHAIR  
 San Mateo County

December 16, 2013

AMY REIN WORTH, VICE CHAIR  
 Cities of Contra Costa County

**Addendum No. 1**  
**to**  
**REQUEST FOR PROPOSAL**  
**for Collection Service**  
 Dated November 4, 2013

TOM AZUMBRADO  
 U.S. Department of Housing  
 and Urban Development

TOM BATES  
 Cities of Alameda County

DAVID CAMPOS  
 City and County of San Francisco

Dear Proposer:

DAVE CORTESE  
 Santa Clara County

This letter is Addendum No. 1 to the Collection Service RFP dated November 4, 2013. Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFP is revised as follows:

BILL DODD  
 Napa County and Cities

DORENE M. GIACOPINI  
 U.S. Department of Transportation

FEDERAL D. GLOVER  
 Contra Costa County

MARK GREEN  
 Association of Bay Area Governments

SCOTT HAGGERTY  
 Alameda County

ANNE W. HALSTED  
 San Francisco Bay Conservation  
 and Development Commission

STEVE KINSEY  
 Marin County and Cities

SAM LICCARDO  
 Cities of Santa Clara County

JAKE MACKENZIE  
 Sonoma County and Cities

KEVIN MULLIN  
 Cities of San Mateo County

BIJAN SARTIPI  
 State Business, Transportation  
 and Housing Agency

JAMES P. SPERING  
 Solano County and Cities

SCOTT WIENER  
 San Francisco Mayor's Appointee

STEVE HEMINGER  
 Executive Director

ANDREW B. FREMIER  
 Deputy Executive Director

Addendum Item	Reference	Change(s)	
1.	RFP, Page 1 3 <sup>rd</sup> Paragraph	Interested firms must submit an original and five (5) hard copies, as well as one electronic PDF version, of their proposal by 4:00 p.m., <del>Wednesday, December 18, 2013</del> <i>Monday, January 6, 2014</i> , in accordance with the instructions contained in the RFP. Other key RFP Dates are listed in Section V, <u>Selection Timetable</u> of the RFP.	
2.	RFP, V. <u>Selection Timetable</u> , Page 4	4:00 p.m., on <del>Wednesday, December 18, 2013</del> <i>Monday, January 6, 2014*</i>	<b>Closing time/date for receipt of proposals</b>
		Week of <del>January 13, 2014</del> <i>February 3, 2014*</i>	Interviews/Discussions (if held)
		<del>February 12, 2014</del> <i>March 12, 2014*</i>	Recommendation to BATA Oversight Committee
		<del>March 14, 2014</del> <i>April 11, 2014*</i>	Execution of Contract (approximate)
3.	RFP, VI. <u>Submittal of Proposals</u> , Page 4, Item #1	1. Interested firms must submit an original and five (5) hard copies, as well as one electronic PDF version, of their proposal by 4:00 p.m., on <del>Wednesday, December 18, 2013</del> <i>Monday, January 6, 2014</i> . <b>Submission of an electronic copy of the proposal without hard copies will not satisfy the submission requirement.</b>	

Addendum Item	Reference	Change(s)
4.	Appendix A, <u>Scope of Work</u> , Item #11, Page 17	11. Contractor shall not collect additional fees or charges from debtors <i>except for returned check/NSF fees</i> . The Commission Rate <i>and NSF fees</i> , as proposed by the Contractor and accepted by BATA, shall be the sole source of compensation to the Contractor for services rendered pursuant to this RFP.

The remaining provisions of the RFP, dated November 4, 2013 remain unchanged. In the event of a conflict between this addendum and the previous version(s), this addendum shall take precedence.

Any questions concerning this addendum to the RFP should be directed to Gary Louie, Project Manager, at (510) 817-5792 or glouie@mtc.ca.gov

Sincerely,



Steve Heminger  
Executive Director

SH:gl