

**Request for Proposal (RFP)**  
**Armed and Unarmed Security Guard Services**  
**Mandatory Proposers Conference Questions and Answers & Responses to Requests for Clarification**

**November 22, 2013**

|     | <b>Question</b>  | <b>Answer</b>   |
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| 1.  | What are the hours for the parking lot guard under the freeway?                        | Please see the Request for Proposal (RFP), Appendix A, Scope of Work for requirements. Per RFP, Section VII, Form of Proposal, proposers are requested to propose a staffing plan that meets all the requirements of the RFP. |
| 2.  | Does the parking lot under the freeway have cameras?                                   | The parking lot under the freeway does not have cameras.  |
| 3.  | Who monitors the cameras in the MetroCenter building?                                  | RAFC staff and security guards are responsible for monitoring the MetroCenter cameras.  |
| 4.  | Do you need to use the card reader to get to the second floor?                         | Yes, authorized MetroCenter staff use access cards to go to the second floor. Second floor visitors must go to the reception desk on the third floor to gain access to the second floor.                                      |
| 5.  | What hours do the security guards (all work)?  | Please see the RFP, Appendix A, Scope of Work for requirements. Per RFP, Section VII, Form of Proposal, proposers are requested to propose a staffing plan that meets all the requirements of the RFP.                        |
| 6.  | Does the security guard in the parking lot under the freeway use the security booth?   | The current security guard provider does not use the security booth. Per RFP, Section VII, Form of Proposal, proposers are requested to propose a work plan for each task.  |
| 7.  | What are the lobby guard's responsibilities when they lock down the building at night? | Please see the RFP, Appendix A, Scope of Work.  |
| 8.  | Does the current security company have security wands through the building?            | No.   |
| 9.  | What is the security protocol when the alarm company gets an after hour alarm?         | Please see RFP, Section II, General Requirements of Appendix A, Scope of Work for description of expected response.   |
| 10. | Does RAFC require card access to access the floors after hours?                        | Employees must use their access cards to enter the building after hours.  |
| 11. | Does the parking lot guard under the freeway also provide the employee escorts?        | The current parking lot security guard does not provide employee escorts.   |

|     | <b>Question</b>  | <b>Response</b>  |
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| 12. | Can I request an exception to a minimum qualification?   | Yes, the request should be submitted in writing by the due date and time for requests for exceptions and clarifications listed in Section V, Contractor Selection Timetable of the RFP.            |
| 13. | I have reviewed the RFP for security services and have been unable to determine conclusively what the required weekly hours of service are. Could you please confirm the total weekly hours of unarmed service and armed service?                  | Please see RFP, Appendix A, Scope of Work for requirements. Per RFP, Section VII, Form of Proposal, proposers are requested to propose a staffing plan that meets all the requirements of the RFP. |
| 14. | We are formally requesting that an exception to the Minimum Qualification to “Possesses current and active license(s) for provision of armed and unarmed security and patrol services, as applicable” listed in Section II, of the RFP be granted. | This exception is not granted.   |