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August 28, 2012
Addendum No. 1
to

REQUEST FOR QUALIFICATIONS
Pavement Management Technical Assistance Program (P-TAP)
dated August 23, 2012

Dear Consultant:

This letter is Addendum No. 1 to the Request for Qualifications (“RFQ”) for Pavement Management Technical Assistance Program (P-TAP) dated August 23, 2012. Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFQ is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
1.	<u>RFQ, IX, Pre-Qualification for Task 3.1,</u> paragraphs 1 and 2, page 9	<p>In addition to meeting the minimum qualifications for Task 3.1, Consultants seeking to perform Task 3.1 activities must also be pre-qualified by MTC prior to <i>SOQ submission evaluation</i>. Pre-Qualification consists of <i>a test intended to evaluate</i> the practical ability of potential PTAP consultants to conduct pavement distress surveys in accordance with MTC guidelines. This test process is designed to ensure that consultants accurately identify the type, severity, and quantity of distresses. Also, the process confirms that consultants know how to collect and record data in order to enter it into StreetSaver® for PCI calculation. <i>Details about test content are included in Appendix G, Prequalification Test – September 5 and 6, 2012.</i></p> <p>All firms interested in Task 3.1 must be pre-qualified by MTC no later than the date as shown in Section XII, <u>Consultant Selection Timetable</u>. MTC requests that firms send two staff members to perform inspections for the Pre-Qualification. MTC reserves the right to</p>

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		<p>recover from each firm seeking pre-qualification the administrative costs associated with carrying out that firm's pre-qualification, whether or not the firm is successfully pre-qualified. All interested consultants must pay a non-refundable registration fee of \$500 for the pre-qualification test. Interested firms must be registered no later than Thursday, August 30th: Please see Appendix G for additional details.</p> <p>MTC will establish up to 20 test sites based on a range of pavement conditions. Consultants meeting the minimum qualifications for Task 3.1 will inspect the test sites and provide MTC with the data from which MTC can calculate the distress types, distress severities, distress type-severity quantities, and the PCI. The required StreetSaver[®] format is shown in Appendix B-1. MTC will check the results and determine if the consultant meets their stated requirements. The data for the walking survey (manual) method would be collected on test sites that are the full width of the street by 100 feet (or half width by 100 feet if the width of the street is greater than 40 feet). The data for the automated method (as defined in Section 3.1.6.2) would be collected on test sites that are either full width by 100 feet or 12 feet wide (normally in one driving lane) wide by 200 feet or 211.2 feet (some automated firms collected distress in multiples of 0.01 mi (52.8 feet), so they were approximately 211.2 feet long).</p>
2.	RFQ, APPENDICES	<p><i>APPENDIX G, PRE-QUALIFICATION TEST – SEPTEMBER 5 AND 6, 2012</i>, is added, as attached hereto.</p>

The remaining provisions of the RFQ, dated August 23, 2012, remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence.

Any questions concerning this addendum to the RFQ should be directed to Amy Burch, Project Manager, at (510) 817-5735 or aburch@mtc.ca.gov.

Sincerely,

A handwritten signature in blue ink that reads "Steve Heminger" with a stylized flourish at the end.

Steve Heminger
Executive Director

SH:LK

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APPENDIX G PRE-QUALIFICATION TEST – SEPTEMBER 5 AND 6, 2012

Under the Pavement Management Technical Assistance Program (P-TAP), MTC will be soliciting a new round of data collection consultants. MTC issued a Request for Qualification August 23, 2012. All interested firms must pass the distress data collection pre-qualification test before submitting their response to the RFQ. The prequalification test is scheduled for **September 5 and 6, 2012** and will be conducted in Oakland, CA.

Minimum Prerequisites

Firms interested in taking the pre-qualification test should be familiar with the MTC pavement distress inspection procedures, which are described in the Seven-Distress protocol based on a modified ASTM D6433. The distress definitions and descriptions are included in the MTC-published “Pavement Condition Index Distress Identification Manual for Asphalt and Surface Treatment Pavements,” 3rd Edition (Revised), April 2012 and the “Pavement Condition Index Distress Identification Manual for Jointed Portland Cement Concrete Pavements,” 2nd Edition, October 2002.

The Pre-qualification for asphalt surfaced distress data collection consists of evaluating the practical ability of potential consultants to conduct pavement distress surveys in accordance with MTC guidelines. Either walking or automated surveys are acceptable. A two-person team is required to perform the manual inspections.

Costs

All interested consultants must pay a non-refundable registration fee of \$500 for the pre-qualification test. Each firm will receive two copies of the afore-mentioned manuals. Additional copies are available for \$15 at www.mtcpms.org/products.

Please follow the following link to register by **Thursday, August 30th**:

<http://ptap.streetsaveronline.com/forms/pre-qualification-registration-form>

Registered consultants will be notified of their test dates and times by **Friday, August 31st**.

Inspection Methods

The data for the walking survey (manual) method will be collected on test sites that are the full width of the street by 100 feet long (or half width by 100 feet if the width of the street is greater than 40 feet). Other methods of distress survey including windshield surveys, automated distress surveys, semi-automated distress surveys, and various hybrid combinations of these (herein are collectively referred to as “automated survey”) will be considered. The data for the automated survey method will be collected on test sites that are either full width by 100 feet or 12 feet (normally in one driving lane) wide by 200 feet.

Test sites are designated and marked by paint on the pavement. No sampling is required. The consultants will use their own methods to complete the survey of the test sites. Consultants will not have to include the final totaled values or calculate the PCI. They should provide “raw data” on the inspection sheet (see sample) for the manual survey method, and “raw data” in StreetSaver® format as specified by the *Inspection Import Excel Format* (see sample format) for automated survey method.

Passing Criteria

1. To pass the prequalification test, consultants must meet the following two criteria on distress data:
2. At least 50 percent of the PCI values for the inspected sections must be within +/- 5 PCI points of the reference, or “ground truth,” PCI values.
3. No more than 12 percent of the PCI values for the inspected sections can be greater than +/- 15 PCI points of the reference, or “ground truth,” PCI values.

Rules and Testing Procedures

1. To ensure a level playing field, failure to adhere to the following rules may result in disqualification:
2. All inspections must be finished within the time allotted – i.e., from 8 am to 5 pm.
3. All raw data (paper-based or electronic-based) must be submitted by 5 pm.
4. Either manual or automated survey methods are allowed.
5. A two-person team is required to perform the manual inspections.
6. Handheld devices (like MobileRaterTM) may be used but final results must be in a StreetSaver[®] compatible format.
7. A map of the test sites will be distributed on the morning of the test at 7:45 am in the cafeteria at MTC, located at 101 Eighth Street in Oakland.
8. Inspection sheets will be provided but consultants may use their own.
9. Test sites are marked in either full width by 100 ft in length or 12 ft by 200 ft in length. Manual surveys must be done using full width by 100 ft. However, automated surveys may be done in either full width or 12 ft width.
10. Consultants are required to provide necessary personal protection equipment and tools for the inspection.

Final results will be announced on September 14, 2012. MTC will publish a list of all consultants that passed the pre-qualification test, even if they are not selected to be P-TAP consultants.

StreetSaver® Sample inspection import Excel format

Street ID	Section ID	Inspection Unit#	Inspection Date	Inspection Area	Inspection Length	Distress Type	Severity	Distress Size	No Distresses	Special
Madison	10	1	7/1/2009	2100	70				Yes	No
Madison	20	1	7/2/2009	2200	75	Block Cracking	M	70	No	No
Madison	20	2	7/2/2009	2250	80	Alligator Cracking	L	20	No	No
Madison	20	2	7/2/2009	2400	70	Distortions	H	12	No	No
Madison	30	1	7/2/2009	2000	65	Alligator Cracking	M	15	No	No
Madison	30	1	7/2/2009	2300	90	Block Cracking	L	23	No	No
Madison	30	1	7/2/2009	2100	85	Distortions	H	16	No	No