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STEVE HEMINGER
Executive Director

ANDREW B. FREMIER
Deputy Executive Director

May 11, 2012

**Invitation for Bids – Beat 12 Emergency Service
Freeway Service Patrol FY 2011-12**

Dear Contractor:

MTC SAFE is seeking a prequalified FSP Contractor to provide emergency service on Beat 12 from July 1, 2012 through July 10, 2013.

Scope of Work

Contractor shall provide FSP service on Beat 12 located on Interstate 80 in Contra Costa County with beat limits from San Pablo Dam Road to Cummings Skyways. The FSP shifts will consist of two (2) tow trucks from 0600-1100 hours (AM Shift) and two (2) tow trucks from 1400-1900 hours (PM Shift) Monday through Friday. Please note that this is a modified service for Beat 12 and is not reflected in the current FSP Implementation Plan.

Qualifications

To be eligible to submit a bid, the FSP Contractor must meet all of the following requirements:

1. Be an existing FSP Contractor currently providing service on another Beat.
2. Have an established office within 30 minutes driving time (at the speed limit) of Beat 12.
3. Have two (2) tow trucks with less than 150,000 miles readily available to provide service by July 1, 2012.
4. Not be on probationary status or have had a written letter of reprimand from the FSP Partners within the last 12 months.

Although it is not required to submit documentation that qualifies a FSP Contractor to submit a bid, MTC SAFE reserves the right to ensure the FSP Contractor meets all above requirements through site inspections or other forms of confirmation.

Bid Submittal/Award

Interested FSP Contractors need only to complete and submit **Form A, Bid Form** with the office location in which the two (2) tow trucks servicing Beat 12 will be stored during non-FSP hours, the tow truck types that will be patrolling Beat 12, and the FSP Contractor's proposed hourly rate based on the approximate 5,340 hours to be worked on Beat 12. The hourly rate shall include all labor, materials applicable surcharges, fringe benefits, indirect costs, overhead and profit allowance. Bids must be submitted to the MTC SAFE offices at the address shown below by **2:00PM, Friday, May 25, 2012.**

MTC SAFE

Joseph P. Bort MetroCenter
101 Eight Street, 3rd floor
Oakland, CA 94607-4700

A purchase order will be issued to an FSP Contractor with the lowest responsive and responsible bid, based on the Total Cost inserted on the Form A Bid Form. FSP Contractors should note that the hourly rate submitted on Form A will remain constant over the life of the purchase order and will not be adjusted based on fuel prices.

MTC SAFE reserves the right to accept or reject any or all bids submitted, waive minor irregularities in bids, and request additional information from any or all FSP Contractors.

General Conditions

The terms and conditions under the FY 2011 Request for Qualifications Bid Invitation (RFQBI) as dated October 1, 2010, as amended by Addendum No. 1 dated October 18, 2010, Addendum No. 2 dated November 10, 2010 and the FSP Operator's Manual, revised May 2011, shall be incorporated by reference into the purchase order. Conditions listed in this Invitation for Bids supersede similar requirements under the RFQBI.

MTC SAFE will not reimburse any Contractor for costs related to preparing and submitting a proposal. Materials submitted by respondents are subject to public inspection under the California Public Records Act (Government Code § 6250 *et seq.*).

If there are any questions, please contact FSP Project Manager, Stefanie Pow at (510) 817-5965 or spow@mtc.ca.gov.

Sincerely,



Andrew B. Fremier
Deputy Executive Director

**FORM A, Bid Form
Beat 12 – Emergency Service**

Contractor: _____

Office Location (where trucks will be parked):

Address: _____

Phone: _____ Fax: _____ Email: _____

Tow Trucks (to be used on Beat 12):

Truck #1	Truck #2
Manufacturer: _____	Manufacturer: _____
Model: _____	Model: _____
Year: _____ Mileage: _____	Year: _____ Mileage: _____
VIN: _____	VIN: _____

Proposed Cost*

Total Hours	Total Cost	Hourly Rate
5,340 hours	\$	\$

**Price is firm fixed sum over the duration of the purchase order that includes all labor and materials required to fulfill the referenced requirements and all applicable surcharges such as taxes insurance, and fringe benefits, as well as indirect costs, overhead and profit allowance.*

By signing below you acknowledge and agree to provide the required services, and comply with all the terms and conditions (including all applicable insurance requirements) listed in FY 2010 RFQBI dated October 1, 2010, as amended by Addendum No. 1 dated October 18 2010, Addendum No. 2 dated November 10, 2010 and the FSP Operator’s Manual as revised May 2011 and this Invitation for Bid – Beat 12 Emergency Service.

Authorized Official’s Name and Title: _____

Authorized Official Signature: _____ Date: _____