



ADRIENNE J. TISSIER, CHAIR  
Chair of MTC and BATA

March 6, 2012

AMY REIN WORTH, VICE CHAIR  
Vice Chair of MTC and BATA

**Addendum No. 2 to  
REQUEST FOR QUALIFICATIONS (RFQ) / REQUEST FOR PROPOSALS (RFP)  
for  
CONSTRUCTION MANAGER AT RISK SERVICES  
with GUARANTEED MAXIMUM PRICE  
for the REGIONAL AGENCY HEADQUARTERS FACILITY  
at 390 MAIN STREET, SAN FRANCISCO: RENOVATION & SEISMIC RETROFIT  
PART 2: RFP,  
DATED FEBRUARY 17, 2012**

TOM BATES  
Vice Chair,  
BATA Oversight Committee

DAVE CORTESE  
Chair,  
MTC Administration Committee

BILL DODD  
Chair,  
BATA Oversight Committee

SCOTT WIENER  
Vice Chair,  
MTC Administration Committee

Dear Proposer:

This letter is Addendum No. 2 to the Request for Qualifications (RFQ) / Request for Proposals (RFP) for the Construction Manager at Risk Services with Guaranteed Maximum Price for the Regional Agency Headquarters Facility at 390 Main Street, San Francisco: Renovation & Seismic Retrofit, Part 2: RFP, dated February 17, 2012. Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFP is revised as follows:

STEVE HEMINGER  
Executive Director

ANN FLEMER  
Deputy Executive Director, Policy

ANDREW B. FREMIER  
Deputy Executive Director, Operations

<u>Addendum Item</u>	<u>Reference</u>	<u>Change(s)</u>
1.	RFP, Section IX. <u>General Conditions for Preconstruction Services</u> , A. <u>Award</u> , New Paragraph, Page 12	Any award made will be to the CMAR whose Proposal is most advantageous to BAHA based on the evaluation criteria outlined in Section VIII of this Part 2: RFP.  <i>If the selected CMAR fails to enter into a contract with BAHA in a timely manner as determined by BAHA, in accordance with the terms and conditions of this RFQ/RFP, BAHA reserves the right to reject the proposal of the selected CMAR and enter into a contract with the next highest scoring firm, and then the next highest scoring firm and so forth, until a contract is executed.</i>  <i>Award of a contract for preconstruction services does not guarantee award of a contract for construction.</i>

<u>Addendum Item</u>	<u>Reference</u>	<u>Change(s)</u>
2.	RFP, Appendix A, <u>Project Manual</u> , Section 015000-7, <u>Temporary Facilities and Controls</u> , 3.6. <u>Fire Prevention and Protection</u> , B. Fire Protection Plan	FIRE PROTECTION PLAN: A written Fire Protection Plan shall be developed <del>within 60 days of Notice to Proceed</del> <i>prior to Construction Notice to Proceed</i> . The plan shall be approved by the <del>Oakland San Francisco</del> Fire Department <del>prior to proceeding past foundation work for the New Building and commencement of demolition work for the Existing Building</del> .
3.	RFP, Appendix B, <u>Cost Proposal</u>	Appendix B, <u>Cost Proposal</u> , is deleted in its entirety and replaced with Appendix B, <u>Cost Proposal, Revised March 6, 2012</u> attached.

The remaining provisions of the RFP, dated February 17, 2012, remain unchanged. In the event of a conflict between this addendum and the previous version(s), this addendum shall take precedence.

Any questions concerning this addendum to the RFP should be directed to Stephen Wolf, Project Manager, at (510) 817-5968 or [swolf@mtc.ca.gov](mailto:swolf@mtc.ca.gov).

Sincerely,



Steve Heminger  
Executive Director

SH: SW

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**APPENDIX B, COST PROPOSAL**

Table A - Cost Classification Detail  
Revised March 6, 2012

This list shows where to account for major cost items in Form A. This is not an exhaustive list; the Proposer is responsible for asking BAHA for any clarification of items not listed but required by Division 00 and 01.

	<b>Project (On Site Jobsite Staff)</b>	<b>Direct Cost of the Work</b>	<b>Construction Phase Svcs</b>	<b>Contractor Overhead &amp; Profit</b>	<b>Paid by BAHA</b>
1	Project Executive		X	✕	
2	Project Manager		X		
3	Project Superintendent		X		
4	Project Engineer		X		
5	Home Office Engineer			X	
6	Scheduling Engineer		X	✕	
7	Field Engineer		X		
8	Draftsman/Detailer		X		
9	As-Built Documentation and BIM		X		
10	Field Accountant		X		
11	Time Keeper/Checker		X		
12	Secretarial		X		
13	Clerk/Typist		X		
14	Independent Surveyor	X			
15	<del>Safety &amp; E.E.O. officer</del> <i>Safety Manager</i>			X	
15.a	<i>Quality Control Manager</i>			X	
16	BIM Manager		X		
17	MEPF Coordinator		X		
18	Fringe Benefits/Job Site Staff		X		
19	Vacation Time/Job Site Staff		X		
20	Sick Leave/Job Site Staff		X		
21	Bonuses/Job Site Staff			X	

	<b>Temporary Utilities</b>	<b>Direct Cost of the Work</b>	<b>Construction Phase Svcs</b>	<b>Contractor Overhead &amp; Profit</b>	<b>Paid by BAHA</b>
1	Telephone <i>and Internet</i> Installation		X		
2	Telephone <i>and Internet</i> Monthly Charges		X		
3	Elec Power Installation	X	✕		
4	Elec Power Dist Wiring	X	✕		
5	Elec Power Monthly Charges	X	✕		
6	Water Service - Installation	X	✕		
7	Water Service - Monthly Costs	X	✕		
8	Heating & Cooling Costs	X	✕		
9	Light Bulbs & Misc. Supplies		X		
10	Clean-Up-Periodical		X		
11	Clean-Up-Final		X		
12	Dump Permits and Fees	X	✕		
13	Trash Removal/Hauling		X		
14	Flagman/Traffic Control		X		
15	Dust Control		X		
16	Temporary Road		X		
17	Temporary Road Maint		X		
18	Trash Chute & Hopper	X	✕		

**APPENDIX B, COST PROPOSAL**

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Revised March 6, 2012

<b>Direct Job Costs</b>		<b>Direct Cost of the Work</b>	<b>Construction Phase Svcs</b>	<b>Contractor Overhead &amp; Profit</b>	<b>Paid by BAHA</b>
1	Wages of Construction Labor	X			
2	Labor/Fringe Benefits & Burden	X			
3	Subcontract Costs	X			
4	Material & Equipment/Included	X			
	a. Rental-Contractor Owned Equip				
	b. Small Tools - Purchase				
	c. Small Tools - Rental				
5	Warranty Work & Coordination			X	
6	Corrective Work Damaged by GC or his subs			X	
7	Corrective Work Non-Conforming with Specs			X	

<b>Temporary Facilities</b>		<b>Direct Cost of the Work</b>	<b>Construction Phase Svcs</b>	<b>Contractor Overhead &amp; Profit</b>	<b>Paid by BAHA</b>
1	Office Trailer/Rental	X	<del>X</del>		
2	Storage Trailer & Tool Shed Rental		X		
3	Parking (CMAR, BAHA, Existing Tenant)		X		
3.a	Parking (Subcontractors)	X			
4	Office Furniture/Equip/Computer Hardware	X	<del>X</del>		
4.a	Software and Licenses		X		
5	Xerox Copies/Misc Printing and Copiers		X		
6	Postage/UPS/FedEx		X		
7	Project Photographs		X		
8	Temporary Toilets		X		
9	Project Sign		X		
10	Temporary Fencing/Enclosures		X		
11	Covered Walkways	X	<del>X</del>		
12	Barricades	X	<del>X</del>		
13	Temporary Stairs	X	<del>X</del>		
14	Opening Protection	X	<del>X</del>		
15	Safety Railing & Nets	X	<del>X</del>		
16	Pest and Rodent Control		X		
17	Noise Control to Comply with City Ordinances	X	<del>X</del>		
18	Drinking Water/Cooler/Cup		X		
19	Safety/First Aid Supplies		X		
20	Fire Fighting Equipment		X		
21	Security		X		
22	Watchman Service		X		
23	Temporary Enclosures for Protection of Existing Tenant	X			

**APPENDIX B, COST PROPOSAL**

Table A - Cost Classification Detail

Revised March 6, 2012

	<b>Miscellaneous Project Costs</b>	<b>Direct Cost of the Work</b>	<b>Construction Phase Svcs</b>	<b>Contractor Overhead &amp; Profit</b>	<b>Paid by BAHA</b>
1	Premium- Contractor Bond & Insurance		X		
2	Premium- Trade Contract Bonds & Insurance	X			
3	Premium- Builders Risk Insurance				X
4	Deductibles- Builders Risk Insurance		X		
5	Printing - Dwgs & Specs for bidding	X			
6	Initial Soils Investigation				X
7	Laser Scan of Interior and Survey of Rooftop Utilities, Exterior and Rooftop for Existing As-Built Condition BIM (after completion of soft demolition)		X		
7.a	Laser Scan of Interior, Exterior and Rooftop for Final As-Built BIM (after project completion)		X		
8	Code Testing and Inspection				X
9	Contractor QC Testing and Inspection	X			
10	Maintenance After Occupancy				X
11	Facility Operator Training Operator Training		X		
12	Identity Verification of Personnel		X		
13	Administration of Project Stabilization Agreement		X		
14	Partnering			0.5X	0.5X
15	Dispute Review Board			0.5X	0.5X
16	Electronic Filing of Certified Payrolls			X	
17	Fees- Plan Check				X
18	Fees- Building Permit	X	X		
19	Fees- Sidewalk Permit	X	X		
20	Fees- Water Connection	X	X		
21	Fees- Water Meter	X	X		
22	Fees- Sanitary Sewer	X	X		
23	Fees- Storm Drain	X	X		
24	Fees- Gas Service	X	X		
25	Fees- Power Service	X	X		
26	Fees- Curb & Gutter	X	X		
27	Fees- Sign	X	X		

**APPENDIX B, COST PROPOSAL**

Table A - Cost Classification Detail

Revised March 6, 2012

<b>Hoisting / Conveyance</b>		<b>Direct Cost of the Work</b>	<b>Construction Phase Svcs</b>	<b>Contractor Overhead &amp; Profit</b>	<b>Paid by BAHA</b>
1	Hoist & Tower Rental	X			
2	Hoist Landing & Fronts	X			
3	Hoist Operator	X			
4	Hoist Safety Inspections	X			
5	Hoist Material Skips/Hoppers	X			
6	Erect & Dismantle Hoists	X			
7	Crane Rental	X			
8	Crane Operators	X			
9	Crane Safety Inspections	X			
10	Erect & Dismantle Crane	X			
11	Fuel, Repairs, Maintenance	X			
12	Crane Raising/Jumping Costs	X			
13	Temporary Elevator/Rental	X			
14	Elevator Operation Costs	X			
15	Elevator Repairs/Maintenance	X			
16	Cage Rider at Elevator	X			
17	Safety Inspections	X			
18	Forklift Rental	X			
19	Forklift Operator	X			
20	Forklift Safety Inspections	X			
21	Fuel, Repairs, Maintenance	X			
22	Elevator Service Costs	X			

<b>Contractor's Main Office Staff</b>		<b>Direct Cost of the Work</b>	<b>Construction Phase Svcs</b>	<b>Contractor Overhead &amp; Profit</b>	<b>Paid by BAHA</b>
1	Corporate Executives			X	
2	Principal in Charge			X	
3	Estimating Cost Engineering			X	
4	Value Engineering			X	
5	Scheduling			X	
6	Drafting and Detailing			X	
7	Purchasing & Contracts			X	
8	Accounting & Bookkeeping			X	
9	Safety & E.E.O Officer			X	
10	Secretarial			X	
11	Clerk/Typist			X	
12	Computer/Data Processing			X	
13	Legal (General Services/Pertaining to Project)			X	
14	Travel & Subsistence			X	
15	Fringe Benefits & Burden			X	
16	Vacation Time/Main Office			X	
17	Bonuses/Main Office			X	

**APPENDIX B, COST PROPOSAL**

Revised March 6, 2012

**Form A**

Proposer shall submit completed Form A in a separate sealed envelope at the time of submittal of the Proposal. Address the envelope to BAHA's Project Manager and clearly label the envelope with Proposer's name and "Cost Proposal".

<b>Services:</b>	<b>Pricing Basis</b>	<b>Price Submitted</b>
Preconstruction Phase Services provided during the Preconstruction Contract as specified in the RFQ/RFP.  (Note: This will be the total value of the Preconstruction Contract.)	FIXED PRICE>	Fixed price to complete this phase.  \$ _____
Construction Phase Services as specified in the RFQ/RFP.  (Note: To be adjusted per the final total of Direct Cost of Work.)	Price expressed as a percent of the Direct Cost of Work.  _____ %	Price in dollars (\$53,000,000 times percent at left)  \$ _____
Contractor's Overhead and Profit as Specified in the RFQ/RFP.  (Note: To be adjusted per the final total of Direct Cost of Work.)	Price expressed as a percent of the Direct Cost of Work.  _____ %	Price in dollars (\$53,000,000 times percent at left)  \$ _____
Total Price for Services (sum of 3 dollar figures above)	XXXX	\$ _____

The above amounts are to be stated in figures only and are the total amounts proposed for the entire contract work. Any alteration, erasure, or change must be clearly indicated and initialed by the proposer. In the event of any error in the Fee Proposal, the individual fee percentages will prevail. In the event of an error of summation, the individual line items will prevail.

The Proposer agrees that the above fees will be held until execution of the Construction Contract in accordance with the proposed calendar contained in the RFQ/RFP.

\_\_\_\_\_  
Signed by CMAR Authorized Representative

\_\_\_\_\_  
Date

BAHA will pay the CMAR's Preconstruction Phase Services costs, as identified by the CMAR in Form A, relative to the following schedule and contingent on BAHA's acceptance of the deliverable or milestone. At BAHA's sole discretion, this schedule may be adjusted after review of the CMAR's Project Management Plan for Preconstruction Services.

	<b>Deliverable or Milestone</b>	<b>Percent of Preconstruction Costs</b>
1.	Project Management Plan for Preconstruction Services	2%
2.	Baseline Construction Schedule	5%
3.	BIM Execution Plan	5%
4.	Phasing/Packaging Plan	10%
5.	Site Logistics Plan & Subcontractor Prequalification	10%
6.	SD Phase Estimate Reconciliation	8%
7.	DD Phase Estimate Reconciliation & GMP	10%
8.	Value Engineering & Constructability (Main Package)	10%
9.	50% CD Estimate Reconciliation & Constructability	10%
10.	95% CD Estimate Update & Back-checked for Bidability Comments	10%
11.	Construction BIM showing all MEPF systems are clash free	10%
12.	70% of Subcontract Bids Awarded (by value)	10%
	<b>TOTAL</b>	100%