

**November 29, 2011**

**Requests for Qualifications  
For the Regional Agency Headquarters Facility  
At 390 Main Street, San Francisco:  
Renovation and Seismic Retrofit Design**

**Questions & Answers 3**

- Q1 Why did BAHA revise the language of RFQ, Section VII, General Conditions, Part F, Public Records in Addendum No. 1?
- A1 The revised language clarifies the Proposers' responsibilities should they wish to protect confidential information from disclosure under the Public Records Act. We anticipate that the only confidential information Proposers may submit is their financial statements; if this is the case, Proposers may include the required confidentiality notice at the front of the financial statements package instead of at the front of the SOQ.
- Q2 Will BAHA have organization conflict of interest requirements in its contract?
- A2 Yes. See Addendum No. 1 for the organization conflict of interest requirements.
- Q3 Are subcontractors required to submit a signed Appendix F, Iran Contracting Act Document?
- A3 No. This is required of the Prime Consultant only.
- Q4 Refer to RFQ, Page 7, V. Form of Proposal, F. Portfolio, Portfolio Part 1. For the 3 projects that demonstrate the proposer's "typical work plan", please clarify if you are seeking a graphic representation of a work plan or if your intent is that the proposer provide a narrative description of the project as it demonstrates the specific work plan elements described in sub-paragraphs a, b & c.
- A4 The RFQ does not specify the use of narrative or graphic representation, so Proposers should use their own discretion on what to include. However, the RFQ does ask for a description that discusses, explains, and identifies.