

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR PAVEMENT MANAGEMENT TECHNICAL ASSISTANCE PROGRAM (P-TAP),
DATED MAY 6, 2016, AS AMENDED JUNE 8, 2016**

QUESTION & ANSWER #2

**QUESTIONS RECEIVED FROM PROPOSERS' CONFERENCE HELD ON MAY 25TH,
2016 AND OTHER QUESTIONS SUBMITTED**

- Q1: RFP Section VII, Form of Proposal, Item D, Overview and Summary (page 8), includes the requirement to identify the assumptions made in selection the Proposer's approach to completing the project, what type of assumptions is MTC expecting consultants to include?**
- A1: It is up to Proposers to decide what level of detail to include in their overview and summary, including assumptions used in developing the approach to completing the project.
- Q2: RFP Section VII, Form of Proposal, Item G. Cost Proposal, sub-item #3 requires proposer to include information on the Proposer's most recent pre-award audit, if applicable. We have been audited by an independent CPA and the results were accepted by Caltrans in late 2015 prior to award of the contract. Is this information acceptable?**
- A2: Per RFP Section VII, Form of Proposal, Item G, please include the date and outcome of the audit within the Proposal.
- Q3: RFP Section VII, Form of Proposal, Item M, Financial Responsibility, requires a copy of the Proposer's most recent annual and past quarterly financial. If Proposer's firm only files annual financial reports, is this acceptable? What format does MTC want to receive the copy of the filing?**
- A3: The most recent annual financial statement is acceptable if that is all that is available. Proposer shall submit a hard copy of the financial statement in a separate sealed envelope.
- Q4: Can the resume's required in RFP Section VII, Form of Proposal, Item F be included as an Appendix to the Proposal?**
- A4: Yes.