



METROPOLITAN
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May 2, 2016

**Addendum No. 2
Request for Best and Final Offer (BAFO)
to Request For Proposal for Environmental Impact Report (EIR) for the Update of
Plan Bay Area 2040 the Regional Transportation Plan/ Sustainable Communities
Strategy dated April 4, 2016, as amended April 22, 2016**

Dear Proposer:

The Metropolitan Transportation Commission (MTC) requests your firm to submit a Best and Final Offer (BAFO) for the above-titled Request for Proposal, dated April 4, 2016, as amended by Addendum No. 1, dated April 22, 2016 (collectively "RFP"). Your BAFO should be based on the revisions to the RFP described in this Addendum No. 2. Exceptions to the provisions in this Request for BAFO shall render proposals conditional and shall be grounds for rejection.

BAFO Format and Due Date

Your BAFO must include the following:

- "Red-lined" revised Proposal, with all changes to your original proposal indicated by revision text or strike-out. Please submit one (1) electronic copy .pdf version; and
- Revised proposal (BAFO) with all changes accepted. Please submit one (1) electronic copy .pdf version.

You may, in addition and at your option, provide a summary of, or a key to, major substantive changes. Your BAFO should include a statement that it is a binding offer for one hundred twenty (120) days from the submission of the BAFO.

Please submit your BAFO to:

Andrew L. Nguyen, Contracts Specialist, alnguyen@mtc.ca.gov | (510) 817-5651
Adam Noelting, Project Manager, anoelting@mtc.ca.gov | (510) 817-5966
Metropolitan Transportation Commission
Joseph P. Bort MetroCenter | 101 8th Street| Oakland, CA 94607

Electronic copies may be emailed and/or submitted on a flash drive or CD. Email is strongly preferred. **Your BAFO must be received by 2:00 P.M., PST, on Tuesday, May 3, 2016. BAFOs received after that date and time will not be considered.**

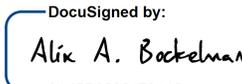
This addendum modifies the RFP as follows (where text is revised, deleted text is shown in strike-through format; added text is italicized and underlined):

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
1.	RFP, Page 4, Scope of Work, Period of Performance, And Budget, Subsection C, Budget	<p><i>C. Budget</i> MTC estimates a budget of four hundred and fifty thousand dollars (\$450,000) for this effort, and has of which three hundred twenty thousand dollars (\$320,000) for this effort is budgeted in Fiscal Year 2015-16. Additional funding and funding for future fiscal years is subject to approval of future MTC budgets. Proposers are not precluded from substantiating a higher budget based on necessary work effort; however, cost and cost effectiveness are factors in proposal evaluation.</p>
2.	RFP, Page 8, Form of Proposal, Subsection G. Cost Proposal	<p><i>G. Cost Proposal</i> Based on the proposed work plan, provide a detailed breakdown of the expected expenditures of funds for each task including hours, billing rates, and costs for each person and subconsultants proposed to work on each task with subtotals by phase (<i>Appendix B</i>). Include <i>Do not include</i> a contingency line item for the overall budget of ten percent. Include a commitment to identified labor rates over the course of the contract. A line item budget should also be submitted for proposed sub-consultants with contracts estimated to exceed \$25,000. <u><i>Cost proposals for all work phases shall be in conformance with the RFP's Scope of Work and assumptions.</i></u> <u><i>Proposers should not exceed the budget amount of \$450,000.</i></u></p>
3.	RFP, Page 8, Form of Proposal, Subsection F, Qualifications and References	<p>3. Provide a succinct description (one page maximum) of any previous projects similar to the services requested, indicating the project title, duration, budget, sponsoring agency and sponsor project manager, and roles played by individuals proposed for this study. Include the name of the agency for whom the work was performed, year performed, name of the contact person and their telephone number. <u><i>Please elaborate on firm and team experience working on regional and local transportation projects in the San Francisco Bay Area, if any.</i></u></p>
4.	RFP, Page 20, Appendix A, Scope of Work, Phase Five” Final EIR (FEIR) and Certification	<p><u>PHASE FIVE: Final EIR (FEIR) and Certification</u> <u>Estimated Schedule: To Be Determined</u> <u><i>Currently, it is difficult to determine in advance the level of effort that will be needed to complete Phase Five since the level of effort is dependent upon the amount of comments received. Any current estimate would thus be speculative.</i></u></p>

		<p><i>Proposers should assume however, that approximately 800 hours of effort will be necessary to complete Phase Five. These hours may be distributed amongst Proposer’s staff as proposers see fit. Additional funding may be available in future years’ budgets.</i></p>
<p>5.</p>	<p>RFP, Page 21, Appendix A, Scope of Work, Phase Five, Task 16</p>	<p>CONSULTANT will draft the Mitigation Monitoring and Reporting Program (MMRP) as part of the EIR certification process. CONSULTANT will finalize the MMRP based on comments received from the agency staff. CONSULTANT will work closely with the special CEQA counsel to prepare the Findings of Fact for certification of the FEIR. <u>CONSULTANT should assume that they will assist in preparing Findings of Fact, but not have the responsibility to draft them.</u> CONSULTANT will attend Plan adoption hearings to answer questions on the EIR and CEQA process.</p>

The remaining provisions of the RFP remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence. Any questions concerning this Addendum should be directed to Adam Noelting at anoelting@mtc.ca.gov, and Andrew L. Nguyen at alnguyen@mtc.ca.gov.

Sincerely,

DocuSigned by:

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 Alix A. Bockelman
 Deputy Executive Director, Planning

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