



December 1, 2015

**Addendum No. 1 to
Request For Proposal
Polling Services for Plan Bay Area 2040
dated November 13, 2015**

Dave Cortese, Chair
Santa Clara County

Jake Mackenzie, Vice Chair
Sonoma County and Cities

Alicia C. Aguirre
Cities of San Mateo County

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Jason Baker
Cities of Santa Clara County

Tom Bates
Cities of Alameda County

David Campos
City and County of San Francisco

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Scott Haggerty
Alameda County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo
San Jose Mayor's Appointee

Mark Luce
Napa County and Cities

Julie Pierce
Association of Bay Area Governments

Bijan Sartipi
California State
Transportation Agency

Libby Schaaf
Oakland Mayor's Appointee

James P. Spering
Solano County and Cities

Adrienne J. Tissier
San Mateo County

Scott Wiener
San Francisco Mayor's Appointee

Amy Rein Worth
Cities of Contra Costa County

Steve Heminger
Executive Director

Alix Bockelman
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

Dear Bidder:

This letter is Addendum No. 1 to the Request For Proposals (RFP) for Polling Services for Plan Bay Area 2040, dated November 13, 2015. Where text is revised, deleted text is shown in ~~strike-through~~ format; added text is *italicized*. The RFP is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
1	RFP, Section III. Scope of Work, Period of Performance, and Budget, Subsection B. Period of Performance, Page 4	MTC expects the work to commence in January 2016, and to be completed no later than April 8, 2016 <i>June 30, 2016</i> . At MTC's sole option, the contract may be extended for two (2) additional years for work contemplated by <i>Appendix A, Scope of Work</i> .
2	RFP, Appendix D, MTC Standard Consultant Contract, Section 2, Period of Performance, Page 23	CONSULTANT's services hereunder shall commence on or after January 1, 2016, and shall be completed no later than April 8, 2016 <i>June 30, 2016</i> , unless extended by a duly executed amendment or earlier terminated, as hereinafter provided. CONSULTANT's services shall be performed in accordance with the schedule included in Attachment B, <u>Project Schedule</u> , attached hereto and incorporated herein by this reference.

The remaining provisions of the RFP remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence.

Questions and Answers regarding this RFP are enclosed with this Addendum. Any questions concerning this Addendum to the RFP should be directed to Ellen Griffin, at (510) 817-5854 or egriffin@mtc.ca.gov.

Sincerely,



6 Steve Heminger
Executive Director

SH: an

J:\CONTRACT\Procurements\Misc Professional Svcs\RFPs\FY 15-16\Polling for Transportation Funding\RFP Addendum 1.draft.docx

**REQUEST FOR PROPOSAL (RFP)
FOR POLLING SERVICES FOR PLAN BAY AREA 2040
DATED NOVEMBER 13, 2015**

SUBMITTED QUESTIONS AND ANSWERS

Q1: On page 9 of the RFP, it states: “Proposers failing to meet the Minimum Qualification listed in the RFP or to satisfy the federal Disadvantaged Business Enterprise (DBE) requirements (if applicable), will not be considered responsive.” DBE’s are not referenced again in the document. Does this mean that there are no DBE requirements for this project?

A1: That is correct. There are no federal Disadvantaged Business Enterprise (DBE) requirements for this project.

Q2: Regarding the timeline – is there any possibility that the timeline may be extended? Or, are there decisions/deadlines which must be met by keeping the end date April 8, 2016?

A2: Please see Addendum No. 1, Items 1 and 2.

Q3: What is the reason why you are conducting this purchasing activity now instead of at some other time?

A3: MTC seeks public opinion and polling services at this time to obtain statistically valid public reaction data for consideration in making future funding and planning decisions.

Q4: Are users who learned of this bid opportunity through www.RFP4Free.biz required to formally register their interest in this opportunity with you?

A4: Yes. Please see Page 4 of the RFP, Section VI, Submittal of Proposals, Item 14.

Q5: By what date are you anticipating making a final selection for this opportunity?

A5: Please see Page 3 of the RFP, Section V, Consultant Selection Timetable.

Q6: Will you publish a list of all questions and answers you receive about this procurement, or are you answering questions one on one only?

A6: All questions submitted will be answered in Question and Answer (Q&A) documents and posted on the MTC website at <http://bids.mtc.ca.gov/procurements/218/edit>. Please see Page 3 of the RFP, Section IV, Requests for Clarification or Exceptions.